Northamptonshire County Council

Determined admission criteria for 2018 - community and voluntary controlled schools with individual criteria

This document outlines the changes to the admission criteria for the following schools:

- Deanshanger Primary
- East Hunsbury Primary
- Little Stanion Primary
- Old Stratford Primary
- Roade Primary
- Silverstone Primary
- Upton Meadows
- Weldon Primary
- Wollaston Primary
- Wollaston Secondary

Deanshanger Primary School

Following the allocation of places to pupils who have a statement of SEN or EHC Plan which names the school as appropriate provision, when there are more applications for places than there are places available, priority will be given in the following order:

i. Children in public care or previously in public care but immediately after being looked after became subject to an adoption, residence/child arrangements order or special guardianship order.
ii. Pupils who live in the linked area and who have a sibling continuing at the school at the time of admission of the child.
iii. Other pupils who live in the linked area.
iv. Other pupils who do not live in the linked area and who have a sibling continuing at the school at the time of admission of the child.
v. Other pupils.

Tiebreaker

If the admission number is exceeded within any criterion priority will be given to those who live closest to the school.

East Hunsbury Primary School

Places will be allocated to pupils who have a statement of SEN or EHC Plan that names the school as appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

i. Children in public care or previously in public care
ii. Pupils with a brother or sister continuing at the school at the time of admission of the child.
iii. Pupils who live closer to the preferred school than any other school (the boundary of the urban area in which this criterion operates is the A45 to the East of East Hunsbury.

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Therefore the following schools will not be considered as a closest school: Wootton Primary, Preston Hedge’s Primary, Caroline Chisholm School, Hardingstone Academy).

iv. Other pupils.

**Tiebreaker**

If the admission number is exceeded within any criterion priority will be given to those who live closest to the school.

The boundary of the urban area in which criterion (iii) operates is the A45 to the East of East Hunsbury. For children living in the urban area of East Hunsbury, schools outside this boundary will not be considered when deciding the closest school in criterion (iii).

**Little Stanion Primary School**

Following the allocation of places to pupils who have a statement of special educational needs/EHC Plan which names the school as appropriate provision, when there are more applications than places available, priority will be given in the following order:

1. Children in public care or previously in public care but immediately after being looked after became subject to an adoption, residence/child arrangements order or special guardianship order
2. Pupils who live in the linked area and who have a brother or sister continuing at the school at the time of admission of the child.
3. Other pupils who live in the linked area. The linked area being defined as the new development of houses at the Little Stanion site.
4. Other pupils who do not live in the linked area and who have a brother or sister continuing at the school at the time of admission of the child.
5. Other pupils.

**Tiebreaker**

If the admission number is exceeded within any criterion priority will be given to those who live closer to the school. Distances will be determined by the Local authority measured on a straight line basis using a geographical information system.

**Old Stratford Primary School**

Following allocation of places to pupils who have a statement of SEN or EHC Plan which names the school as appropriate provision, when there are more applications than places available, priority will be given in the following order:

1. Children in public care or previously in public care but immediately after being looked after became subject to an adoption, residence/child arrangements order or special guardianship order.
2. Pupils who live in the linked area for Old Stratford which is defined as Old Stratford village, who have a brother or sister continuing at the school at the time of admission of the child.
3. Other pupils who live in the linked area, which is Old Stratford.
4. Other pupils who do not live in the linked area and who have a brother or sister continuing at the school at the time of admission of the child.

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5. Others.

Tiebreaker

If the Admission number is exceeded within any of these criteria priority will be given to those who live closest to the school. Distance will be measured on a ‘straight line’ basis, with distances measured using the NCC’s GIS system.

Roade Primary School

Places will be allocated to pupils who have a statement of SEN or EHC Plan that names the school as appropriate provision. When there are more applicants for places than there are places available, priority will be given in the following order:

1. Children in public care or previously looked after but immediately became subject to an adoption, residence/child arrangements order or special guardianship order.
2. Pupils who live in the parish of Roade.
3. Pupils with a brother or sister continuing at the school at the time of admission of the child.
4. Other pupils.

Tiebreaker

If the admission number is exceeded within any criterion priority will be given to those who live closest to the school.

Silverstone CE Primary School

Places will be allocated to pupils who have a statement of SEN or EHC plan that names the school as appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

i. Children in public care or previously in public care but immediately after being looked after became subject to an adoption, residence/child arrangements order or special guardianship order.
ii. Pupils who live in the linked area of Silverstone, Abthorpe and Wappenham.
iii. Pupils with a sibling continuing at the school at the time of admission of the child (see definition of sibling below).
iv. Other pupils.

Tiebreaker

If the admission number is exceeded within criterion (ii) priority will be given to those who live furthest from the nearest alternative school. If the admission number is exceeded within any other criterion priority will be given to those who live closest to the school. This will be measured by the NCC’s GIS.

Definition of Siblings
The definition of a brother or sister sometimes referred to as a sibling:

- a brother or sister sharing the same parents;
- a half brother or half sister where two children share one common parent;
- a step-brother or step sister, where two children are related by a parent’s marriage
- adopted children.

A brother or sister must be living at the same address when the application is made.

**Upton Meadows Primary School**

Places will be allocated to pupils who have a statement of SEN or EHC plan that names the school as appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

1. Children in public care or previously in public care but immediately after being looked after became subject to an adoption, residence/child arrangements order or special guardianship order
2. Pupils who live in the linked area of Upton and Upton Grange.
3. Pupils who live in the linked area of the Banbury Lane Development.
4. Pupils with a brother or sister continuing at the school at the time of admission of the child.
5. Other pupils.

**Tiebreaker**

If the admission number is exceeded within any criterion priority will be given to those who live closest to the school.

**Weldon CE Primary School**

Places will be allocated to pupils who have a statement of SEN or EHC Plan that names the school as appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

1. Children in public care or previously in public care but immediately after being looked after became subject to an adoption, residence/child arrangements order or special guardianship order
2. Pupils who live in the linked area (Weldon)
3. Pupils with an older brother or sister continuing at the school at the time of admission of the child
4. Children of staff members (see definition below)
5. Other pupils

**Tiebreaker**

If the admission number is exceeded within any criterion priority will be given to those who live closest to the school.

**Definition of staff members**
a) where the member of staff has been employed at the school for 2 or more years at the time of which the application for admission to the school is made, and/or b) the member of staff is recruited to fill a vacant post for which there is demonstrable skill shortage.

**Wollaston Primary School**

Places will be allocated to pupils who have a Special Educational Need or EHC Plan that names the school as appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

1. Children in public care or previously in public care but immediately after being looked after became subject to adoption, residence or special guardianship order.
2. Pupils who live in the linked area and have a brother or sister continuing at the school at the time of admission of the child.
3. Pupils who live in the linked area.
4. Pupils with a brother or sister continuing at the school at the time of admission of the child.
5. Other pupils.

**Tiebreaker**

If the admission number is exceeded within any criterion priority will be given to those who live closest to the school.

**Wollaston School**

As a secondary school serving both urban and rural areas, places will be allocated to pupils who have a statement of special educational needs/EHC Plan that names the school as appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

i. Children in public care (looked after children) or previously in public care.
iii. Pupils who will have a brother or sister continuing at Wollaston School at the time of admission of the child.
iv. Pupils attending Wollaston School’s designated contributory Primary Schools, i.e. Bozeat, Cogenhoe, Denton, Grendon, Irchester, Little Houghton, Wollaston, Yardley Hastings and continuing in attendance until the formal offer of places is made.
v. Pupils who live in Wellingborough and the designated surrounding villages and contributory parishes for Wellingborough: Earls Barton, Ecton, Finedon Sidings (Furnace Lane), Great Doddington, Great Harrowden, Hardwick, Little Harrowden, Little Irchester, Mears Ashby, Orlingbury, Wilby.
vii. Other pupils.

**Distance tiebreaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the school. Distances are measured on a straight line basis using the NCC’s GIS.

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Definitions

siblings

A brother or sister living at the same address as the applicant (within a family unit) including adopted children, step-brothers, step-sisters and children in foster care.

looked after children (lac) and previously looked after children

Looked after children are children who are (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22 (1) of the Children Act 1989) at the time of application to a school. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).

All LAC and previously LAC are given the highest priority in all schools oversubscription criteria.

Closest school

A number of schools have an admission criterion of ‘Pupils who live closer to the preferred school than any other school’. Please note that ‘Faith Schools’ are not included when determining a child’s closest school.

Distance tiebreaker

This is the process we use if more than one child has an equal right to a place after applying the school’s oversubscription admission criteria. Unless otherwise stated, distances are measured from the address point of your home to the address point of the school on a straight line basis, using a geographical information system. Each address has a unique address point established by the most valuable elements from the National Land and Property Gazetteer (NPLG), Ordnance Survey Master Map, Royal Mail Postal Address File and The Valuation Office Agency. The address point for a property does not change.

In the case where multiple applications for the same shared dwelling (e.g. Flats) occurs; a randomiser will be used to decide the priority in which the pupils within the shared dwelling are selected in the event of a tiebreaker.

Those who live closest to the school

Applicants are ranked according to the distance of the home address to the school. Priority is given to those living closest to the school.

Education, Health and Care (EHC) Plan

See Statements of Special Educational Needs.

Geographical Information System (GIS)

This is the computer system the local authority uses to decide distances from home to school addresses (in this booklet, it is generally referred to as NCC’s GIS). All distance measurements are done on a straight line basis from the child’s home address point to the address point of the school unless the school states otherwise.

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**(Child’s) Home address**

When we talk about a child’s home address we mean the permanent residence of the child. The address must be the child’s only or main residence that is either:

- Owned by the child’s parent, parents or carer/guardian.
- Leased to or rented by the child’s parent, parents or guardian under a lease or written rental agreement of not less than six months duration. The property leased should be that in which the family lives.

We may require written proof of ownership or a rental agreement and proof of actual permanent residence at the property. We cannot allocate places on the basis of intended future changes of address unless house moves have been confirmed through the exchange of contracts with a completion date, or the signing of a formal lease agreement.

If you change your address at any time during the admission process, please tell the School Admissions Team. Please note that we cannot allocate on the basis of a change of address after the closing date for applications. We use the address we hold on the closing date to allocate places, but will use your new address for any correspondence.

We do not usually accept an address if:

- You keep a second home elsewhere as a main home. If you have two homes, we will check which your main home is. We may refuse to allocate a school place at an address which we consider to be a temporary or business address;
- Only part of a family moves, unless this was as a result of a divorce or permanent separation arrangement. We will ask for proof of this.

We reserve the right to seek further written proof to support your claim to residence, and that your child is living there. Each year, the Admissions Team will check a sample of addresses by asking the parent/carer to provide evidence of the address they have stated on their application.

**Linked area**

In rural areas of the county, defined areas are ‘linked’ to designated schools. This means that some priority is given in the designated school’s admission criteria to children who live in the linked areas.

Please note that the fact that a village may be linked in a school’s admission criteria does not, on its own, mean that free transport will be provided by the Council.

**Linked school**

There are some infant schools which are linked to certain junior schools. Attendance at a linked infant school does not guarantee a place at the junior school, but it is one of the priorities used in the admission policy when determining the allocation of places if the school is oversubscribed.

**Parent**

This refers to both individual parents as well as those with parental responsibility for a child, e.g. carers/guardians.

**Sibling Link**

Some schools give priority to children whose brother(s) or sister(s) are already on roll at a preferred school – this is called a sibling link. The sibling must be in the school at the time of application and be
likely to remain in the school at the proposed date of admission. If an older sibling secures a place at the school after an application has been submitted for the younger child, then the parent/carer should advise the School Admissions Team that a sibling link now exists.

If siblings live between two addresses, applicants must provide proof to show that the main address is the same for both children.

**Statements of Special Educational Needs (SEN) and Education, Health and Care (EHC) Plans**

Children who have a statement of Special Educational Needs (SEN) which names a school as the appropriate provision, or who have an Education, Health and Care (EHC) Plan which names a school as the appropriate provision, are given the highest priority when school places are allocated.

**Supplementary Information Form (SIF)**

This is an additional form which some schools require to be completed before they are able to allocate school places.

**Tiebreaker**

A tiebreaker is required to decide who will be allocated a school place where there are more children in any criterion than there are places available. Commonly used tiebreakers are ‘distance’ tiebreakers and ‘random allocation’ tiebreakers.

**Waiting lists**

A list of children held and maintained by the admission authority when the school has allocated all of its places, on which children are ranked in priority order against the school’s published oversubscription criteria.