

* Name of proposal/policy	Targeted Early Help Service Non-Children's Centre element	* Budget number	16-002-01
* Service area responsible	Commissioning & Strategy (Quality & Performance)	* Cabinet meeting date	14 <sup>th</sup> February 2017
* Name of completing officer	Ravina Radia	* Approved by Director / Assistant Director	Lesley Hagger
* Version	1.0	* Date	6 <sup>th</sup> February 2017

**PART A**

* Section 1a: Description of proposal under consideration/development	* Section 1b: Is this new or existing? Does it link to current provision?
<p>A review of services and all activity to reduce the duplication of services, including a full review of need and service provision to enable a refocused service delivery has resulted in:</p> <ul style="list-style-type: none"> <li>• issuing termination notices on a number of service contracts supporting young people in the county where it was felt there was duplication, or where there was evidence of low utilisation of the service</li> <li>• not proceeding with proposals to commission new services</li> <li>• reduction in contract price for large value contracts</li> </ul>	<p>Proposals affect both new and existing provision.</p> <p>The termination of contracts relates to the following contracts (Existing provision):</p> <ul style="list-style-type: none"> <li>• Youth Support (contract due to end 31 March 2017)</li> <li>• Targeted Support – Youth (contract due to end 25 April 2017)</li> <li>• Targeted Support - Parenting/Family Support (contract due to end 25 April 2017)</li> <li>• Young Leaders (contract due to end 31 March 2018)</li> </ul> <p>The reduction in contract value affects the following contracts (Existing provision):</p> <ul style="list-style-type: none"> <li>• Targeted NEET Support</li> </ul>

	<p>Although the CAHMS contract will be terminated through CFE specific funding, this service will be re-procured through the Public Health arm of the Council, therefore mitigating any potential equality impacts.</p> <p>A further £177k has been identified for further commissioning efficiencies across Children, Families and Education that requires further planning to identify any potential impact.</p>
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**\* Section 2: How does this align with the Council Plan/ corporate priorities/ partnership strategies and plans/ Next Generation Council?**

<b>Delivers increased wellbeing and/or safeguarding by ensuring that...</b>	✓
People of all ages are safe, protected from harm and able to live happy, healthy and independent lives in our communities	✓
People have the information and support they need to make healthy choices and achieve wellbeing	
People achieve economic prosperity, in a healthy, low carbon economy which gives access to jobs, training and skills development	
Communities thrive in a pleasant and resilient environment, with robust transport and communications infrastructure	
Resources are utilised effectively and efficiently, in coordination with partners and providers	✓

**Does it align with any NCC/ partnership strategies and plans? (if so, please list below)**

**Does it support the transformation into a Next Generation Council? (if so, please explain below)**

The proposal will support the Next Generation Council principle of using new processes and new approaches in order to deliver better services to our customers. The proposal allows more effective ways of working with children, young people and families and links to the development of the Children’s Vehicle that is being developed.

**\* Section 3: If this relates to a statutory duty, please give details of the relevant legislation below:**

*Education and Inspections Act 2006 (S507b) & supporting Statutory Guidance for Local Authorities on Services and Activities to Improve Young People's Well-being (June 2012)*

The statutory guidance (June 2012) states that Authorities have a duty to secure, so far as is reasonably practicable, equality of access for all young people to the positive, preventative and early help they need to improve their well-being. This includes youth work and other activities that:-

- Connect young people with their communities, enabling them to belong and contribute to society, including through volunteering, and supporting them to have a voice in decisions which affect their lives;
- Offer young people opportunities in safe environments to take part in a wide range of sports, arts and other activities, through which they can develop a strong sense of belonging, socialise safely with their peers, enjoy social mixing, experience spending time with older people, and develop relationships with adults they trust;
- Support the personal and social development of young people, through which they build the capabilities they need for learning, work and the transition to adulthood – communication, confidence and agency, creativity, managing feelings, planning and problem-solving, relationships and leadership, and resilience and determination;
- Improve young people's physical and mental health and emotional well-being;
- Help those young people at risk of dropping out of learning or not achieving their full potential to engage and attain in education or training; and
- Raise young people's aspirations, build their resilience, and inform their decision-making – and thereby reducing teenage pregnancy, risky behaviours such as substance misuse, and involvement in crime and anti-social behaviour.

Additionally, the Authority must take steps to ascertain the views of young people and take them into account when making decisions about services and activities for them, in line with Article 12 of the UNCRC (United Nations Convention on the Rights of the Child).

Some of the contracts support the above responsibilities; however, this activity will continue to be delivered through the remaining commissioned providers and internally delivered services, ensuring that delivery and commitment to this responsibility continues.

**Section 4: Have other alternatives been considered?**

A review of all services took place, and the above listed services have been identified as having a high level of duplication and/or low utilisation.

As the majority of contracts being terminated were due to end naturally, a decision not to renew or re-tender the contracts has been made.

**\* Section 5: Financial / resource implications**

**a) Costs (e.g. invest to save)**

N/A

**b) Staffing implications**

As these are commissioned services, there are no direct staffing implications. Many of the contracts were due to end in April 2017, therefore staffing arrangements with providers were in place accordingly. The requisite contractual notice has been provided to ensure that providers are able to carry out the necessary consultations with staff.

**c) Savings**

	<b>2017/18 saving</b>
Youth Support	£100,000
Targeted Support – Youth	£229,863
Targeted Support - Parenting/Family Support	£275,837
Young Leaders	£50,000
Targeted NEET Support	£290,002
CAHMS contract	£1,187,468
Further efficiencies	£176,830

**Section 6: Has a similar initiative/proposal been implemented elsewhere? What were the benefits or risks? Are there lessons that can be learned?**

N/A

**THIS SECTION HAS REPLACED THE EQUALITY IMPACT ASSESSMENT FORM AND MUST BE COMPLETED TO DEMONSTRATE COMPLIANCE WITH THE EQUALITY DUTY**

**This does not include impact analysis on the final £177k proposal.**

**\* Section 7: Who will be affected by this proposal? (this may be service user data, or be based on a particular geographical area or more general population data depending on the proposal) Include demographic information where this is available e.g. breakdown by gender, age, ethnicity, disability etc. BIPI can support with the provision of data. You may include staff, partner organisations and any other stakeholders who might be affected by the proposal.**

<b>Data Source (include link where published) and summary of what it tells us for example “X number of people use this service, X are male, Y are female etc”</b>	<b>Why is this relevant to the proposal?</b>
% of annual capacity utilisation over a 5 month period (May – September 2016): Targeted Support Youth 27% Targeted Support Parenting 27%	We would expect this to be closer to 40% annual utilisation at this stage of the year, demonstrating that there is low demand and uptake of the service.

**\* Section 8: Based on the above information, will this proposal have an impact on the following? ✓ the relevant box for each line and then expand on the reasons why in Section 9**

	<b>Positive</b>	<b>Negative</b>	<b>Neutral</b>	<b>Unsure</b>
<a href="#">Age</a>				✓
<a href="#">Disability</a>				✓
<a href="#">Gender reassignment</a>				✓
<a href="#">Marriage and civil partnership</a>				✓
<a href="#">Pregnancy and Maternity</a>				✓
<a href="#">Race</a>				✓
<a href="#">Religion or Belief (or No Belief)</a>				✓
<a href="#">Sex</a>				✓

<a href="#">Sexual orientation</a>				✓
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<b>* Section 9: Initial impact</b>	
<b>* Section 9a: From your analysis in section 8 above, please explain the positive implications</b>	
N/A	
<b>* Section 9b: From your analysis in section 8 above, please explain why you have categorised any of the implications as neutral</b>	
N/A	
<b>* Section 9c: From your analysis above, please explain the negative implications</b>	<b>* Section 9d: What actions have you identified to mitigate any negative implications?</b>
N/A	N/A
<b>* Section 9e: From your analysis above, please explain the areas where you are unsure of the impact</b>	<b>* Section 9f: What actions have you identified to fill gaps in information?</b>
<p>It is anticipated that existing services (both internal and commissioned) will be able to continue to work with families that are identified as needing additional support.</p> <p>Where services are being reduced, support will continue to be provided to those classed as vulnerable young people (Young people in Care, Care Leavers, those under the supervision of the Youth Offending Service, Teenage Parents and young people with Special Educational Needs and /or Disabilities) within the Year 11, 12 and 13 cohort. Support to young people outside of this will continue to be provided by schools/colleges as per their responsibilities.</p>	<p>We have reviewed activity and outcomes and on that basis we have assessed those services that can be stopped. There are other targeted services that are continuing where there is an evidence base of impact of the intervention.</p> <p>If any gaps are identified once the services have ceased, these will be addressed through existing commissioning routes or through in-house services.</p>

<b>* Section 10: Internal considerations: are there any implications for the following?</b>		
	<b>✓ or X</b>	<b>If there are any implications, please explain them here and identify any actions you may need to take as a result</b>
<a href="#"><u>Staff</u></a>	✓	Some referrals may be directed to internal services to provide support to families
<a href="#"><u>Financial (NCC)</u></a>	✓	Delivery of MTFP savings
<a href="#"><u>Legal</u></a>	X	
<a href="#"><u>NCC Policy</u></a>	X	
<a href="#"><u>Performance</u></a>	✓	Performance data has identified that we need to protect the most vulnerable NEET. Therefore the following groups will continue to be a key focus of the contract; children in care, children with SEND, youth offenders and care leavers. We will continue to analyse data to monitor overall performance and identify where there is a need to be addressed.
<a href="#"><u>Data quality / information security</u></a>	X	Where support is provided in house, data will be recorded using the existing systems that are in place, allowing opportunities for continuous review. If support is provided through an existing contract, support provision will be monitored through the commissioning service's monitoring process.
<a href="#"><u>IT</u></a>	X	
<a href="#"><u>Strategic assets</u></a>	X	
<a href="#"><u>LGSS / federated bodies</u></a>	X	
<a href="#"><u>Procurement</u></a>	X	
<a href="#"><u>Project support</u></a>	X	
<a href="#"><u>Other (if appropriate)</u></a>	X	

* Section 11: External considerations: are there any implications for the following?		
	✓ or X	If there are any implications, please explain them here and identify any actions you may need to take as a result
<a href="#">Community impact</a>	X	
<a href="#">Impact on the consumer (e.g. communication needs, access, rurality, complaints)</a>	X	
<a href="#">Reputation</a>	✓	Some services were decommissioned at the same time last year; with this happening again this year there may be reputational damage, and hesitancy from providers considering offering services in the county.
<a href="#">Political</a>	X	
<a href="#">Partners</a>	✓	Some referrals may be directed to partner/commissioned services to provide support to families
<a href="#">Human Rights</a>	X	
<a href="#">Health impact – individual</a>	X	
<a href="#">Health impact – wider community</a>	X	
<a href="#">Economic impact - individual</a>	✓	Performance data has identified that we need to protect the most vulnerable NEET. Therefore the following groups will continue to be a key focus of the contract; children in care, children with SEND, youth offenders and care leavers. We will continue to analyse data to monitor overall performance and identify where there is a need to be addressed.
<a href="#">Economic impact – wider community</a>	X	
<a href="#">Community Safety impact</a>	X	
<a href="#">Environmental impact</a>	X	
<a href="#">Consultation</a>	X	
<a href="#">Other (if appropriate)</a>	X	

Based on the impacts and considerations above, please identify the RAG status

RAG Status	Overall RAG	Time	Proposal Delivery	Cash Saving	Risk	Issue	Dependency
	Green	Green	Green	Green	Green	Green	Green

* Section 12a: What are the risks associated with NOT implementing the proposal? (tick if applicable)	✓	* Section 12b: What actions have you identified to mitigate the risks? Will anything in the current arrangements need to be changed to acknowledge this risk? Is implementing the proposal the only way to mitigate the risks?
Non-compliance with legislation or NCC policy		
Financial	✓	Necessary savings needing to be achieved will not be realised if this action is not taken
Change in performance/ data quality/ information security		
Reputational/ Political		
Increase in complaints and/ or legal challenge		
Other		

* Section 13: Budget Delivery Programme Highlight Report information – total amount allocated to savings proposal 2017-18 through to 2020-2021; profiled budget; 2017-18 action plan extended savings narrative; cost code information				
<b>Total amount allocated to savings proposal 2017-18</b>				
<b>2017-18 (£000)</b>		2,310		
<b>Impact of saving within the budget profile</b>				
<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	
533	533	533	711	

	<b>Milestone</b>	<b>Owner</b>	<b>By when</b>
<b>1</b>	Letters advising providers of changes to contracts to be sent	LH	December 2016
<b>2</b>	Contracts to be ceased	DM / RR	27 January 2017
<b>3</b>	NEET contract reduction mobilisation	DM/RR / Provider	31 March 2017
<b>4</b>	Reduction in NEET contract to be realised	DM / RR	1 April 2017

**\* Section 14: Do you need to undertake further work (e.g. consultation, further proposal development, further equality analysis) based on the impact and actions identified above? If yes, set this out below and then carry out the work and complete Part B:**

Work to ensure that contracts are safely and securely terminated and cases are appropriately closed will take place in 2016/17.

## **PART B**

### **Section 15: Consultation, follow up data and information gathered from actions identified above**

	<b>What does this information tell us?</b>
This proposal formed part of the overall budget consultation process.	We didn't receive any comments specifically on this proposal. However, there were general comments made regarding the proposals for Children's Social Care. One comment expressed concerns about reductions to Children's Social care, while another expressed positive comments about the strategic direction the service is going in and the positive outcomes they expected for children and their families.

### **Section 16: Final impact analysis (taking the findings from Part B into account) – including review date if required**

Work has been undertaken to understand the implications of the contract reductions. Initial review indicates that there will be limited impact as a result of the reductions, as the work that will cease will be activities that were provided as an 'added extra' in most instances.

We will continue to review the data and provision to ensure that there are no further implications and impact is minimised.

Further work is required to assess impact on £177k commissioning efficiencies.