

* Name of proposal/policy	Community Hubs Review	* Budget number	16-004-06
* Service area responsible	Chief Executive Services	* Cabinet meeting date	14 th February 2017
* Name of completing officer	Emma Gadsby	* Approved by Director / Assistant Director	Paul Blantern
* Version	1.0	* Date	01/02/2017

PART A

* Section 1a: Description of proposal under consideration/development	* Section 1b: Is this new or existing? Does it link to current provision?
<p>Through the Sustainability and Transformation Plan development of community service hubs (providing people with greater choice about how they access health and wellbeing services closer to them in the community), the One Public Estate initiative to drive co-location of services across the public sector (including local councils, health, the police and government departments such as the Department for Work & Pensions) and a review of how we deliver community-based services as part of our Place commissioning work, we will reduce our community service operational running costs.</p> <p>Coupled with this, the development of more community-based services through community hubs, which means reviewing how our services are delivered most effectively in the community regardless of which public body or otherwise owns the community hub, such as our LibraryPlus services,</p>	<p>Public services in Northamptonshire are delivered across a vast number of buildings and physical assets, owned by various public sector bodies. This review will allow us to look into reducing duplication, rationalising the number of assets held by the public sector, increase accessibility by ensuring that services are available where people can best access them (e.g. by doubling up the use of buildings to deliver several compatible services) and save public money.</p>

<p>delivered by First for Wellbeing CIC. For example in the STP it is envisaged that primary and community care services such as same day access to an appropriate health or social care professional, via a GP led multi-disciplinary service model, which includes therapists, pharmacists, community physical and mental health nurses and social workers, will be through a network of practices and/or hubs within each Federation, with services available from early morning into the evening, 7 days a week. This type of model could include the wellbeing services provided by NCC.</p>	
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*** Section 2: How does this align with the Council Plan/ corporate priorities/ partnership strategies and plans/ Next Generation Council?**

Delivers increased wellbeing and/or safeguarding by ensuring that...	✓
People of all ages are safe, protected from harm and able to live happy, healthy and independent lives in our communities	
People have the information and support they need to make healthy choices and achieve wellbeing	
People achieve economic prosperity, in a healthy, low carbon economy which gives access to jobs, training and skills development	
Communities thrive in a pleasant and resilient environment, with robust transport and communications infrastructure	
Resources are utilised effectively and efficiently, in coordination with partners and providers	✓
Does it align with any NCC/ partnership strategies and plans? (if so, please list below)	
NCC Council Plan, Sustainability & Transformation Plan	
Does it support the transformation into a Next Generation Council? (if so, please explain below)	
It supports our organisational transformation by seeking to co-locate with other public sector partners to save money and reinvent the way the public accesses services.	

*** Section 3: If this relates to a statutory duty, please give details of the relevant legislation below:**

N/A

Section 4: Have other alternatives been considered?

N/A

*** Section 5: Financial / resource implications**

a) Costs (e.g. invest to save)

None identified – work will be delivered by existing staff across a range of services (Place, People, Finance).

b) Staffing implications

None identified – this is an asset related proposal at this stage

c) Savings

£450k

Section 6: Has a similar initiative/proposal been implemented elsewhere? What were the benefits or risks? Are there lessons that can be learned?

St Edmundsbury Borough Council and Forest Heath District Council Mildenhall public services hub - a public sector hub which will see education, health, leisure, council, DWP, voluntary sector, library, police and fire services and enterprise space delivered from one or two sites instead of eight. Various other examples at an early stage have been set up as case studies by the LGA.

THIS SECTION HAS REPLACED THE EQUALITY IMPACT ASSESSMENT FORM AND MUST BE COMPLETED TO DEMONSTRATE COMPLIANCE WITH THE EQUALITY DUTY

*** Section 7: Who will be affected by this proposal? (this may be service user data, or be based on a particular geographical area or more general population data depending on the proposal)**
 Include demographic information where this is available e.g. breakdown by gender, age, ethnicity, disability etc. BIPI can support with the provision of data.
 You may include staff, partner organisations and any other stakeholders who might be affected by the proposal.

Data Source (include link where published) and summary of what it tells us for example “X number of people use this service, X are male, Y are female etc”	Why is this relevant to the proposal?
The review will use asset management information from the relevant public sector bodies, along with service user data, to help determine where community hubs should be based.	The review will take into account demography information to ensure that the rationalised estate provides the best paced access for various needs in our communities.

*** Section 8: Based on the above information, will this proposal have an impact on the following? ✓ the relevant box for each line and then expand on the reasons why in Section 9**

	Positive	Negative	Neutral	Unsure
Age				✓
Disability				✓
Gender reassignment				✓
Marriage and civil partnership				✓
Pregnancy and Maternity				✓
Race				✓
Religion or Belief (or No Belief)				✓
Sex				✓
Sexual orientation				✓

* Section 9: Initial impact	
* Section 9a: From your analysis in section 8 above, please explain the positive implications	
N/A	
* Section 9b: From your analysis in section 8 above, please explain why you have assessed any impact as neutral	
N/A	
* Section 9b: From your analysis above, please explain the negative implications	* Section 9c: What actions have you identified to mitigate any negative implications?
N/A	N/A
* Section 9d: From your analysis above, please explain the areas where you are unsure of the impact	* Section 9e: What actions have you identified to fill gaps in information?
The ultimate aim of the review is to ensure that public services across the county are delivered effectively and efficiently by the Council and partners. The review will allow us to look carefully at how services are accessed now, and how this can be improved by the community hubs project. This is likely to result in some buildings being opened up to be used by more services, and some buildings being closed if it is decided after reviewing the data and the alternative options that the service would be more effectively provided elsewhere. This is why the impact has been assessed as unsure at this time.	The review will look carefully at service user data, locality information, building suitability and service compatibility, amongst other things, to determine the best way of providing the services to the local community, maximising access and ensuring that the services are fit for the future. This will include carrying out equality impact assessments and consultation, where appropriate.

* Section 10: Internal considerations: are there any implications for the following?		
	✓ or X	If there are any implications, please explain them here and identify any actions you may need to take as a result
Staff		
Financial (NCC)	✓	Savings as set out in section 5c
Legal		

NCC Policy	✓	Depending on the outcomes of the review, it may require a change to some NCC policies. This will be kept under review.
Performance		
Data quality / information security		
IT	✓	This has the potential to allow us to investigate integrated IT systems with partners
Strategic assets	✓	The aim of this review is to rationalise strategic assets across the public sector
LGSS / federated bodies	✓	Federated bodies such as First for Wellbeing will form part of the community hubs review
Procurement		
Project support		
Other (if appropriate)		

*** Section 11: External considerations: are there any implications for the following?**

	✓ or X	If there are any implications, please explain them here and identify any actions you may need to take as a result
Community impact	✓	The review will change how the public accesses public services and so will impact upon community access to services – however, the exact nature of this will depend on the outcomes of the review and each community hub will need to be assessed to understand what the impact will be.
Impact on the consumer (e.g. communication needs, access, rurality, complaints)	✓	The review will change how the public accesses public services – however, the exact nature of this will depend on the outcomes of the review and each community hub will need to be assessed to understand what the impact will be. The intention is that access is improved due to co-location. It will be important to communicate with service users during the review to ensure that the rationale for the community hubs review is understood with a view to minimising complaints, although it is acknowledged that change is not always popular.
Reputation	✓	Again, it will be important to communicate the rationale for the community hubs review, and that ultimately this will save public money and improve access to services.

Political		
Partners	✓	This has the potential to involve co-location with partners in health, police and education, and other opportunities will be explored.
Human Rights		
Health impact – individual	✓	This will open up access to health services because of increased opening hours and greater links between health and wellbeing and social care services.
Health impact – wider community	✓	
Economic impact - individual		
Economic impact – wider community		
Community Safety impact		
Environmental impact		
Consultation	✓	Each hub proposal will need to have its own consultation to gauge the public's views
Other (if appropriate)		

Based on the impacts and considerations above, please identify the RAG status

RAG Status	Overall RAG	Time	Proposal Delivery	Cash Saving	Risk	Issue	Dependency

* Section 12a: What are the risks associated with NOT implementing the proposal? (tick if applicable)	✓	* Section 12b: What actions have you identified to mitigate the risks? Will anything in the current arrangements need to be changed to acknowledge this risk? Is implementing the proposal the only way to mitigate the risks?
Non-compliance with legislation or NCC policy		
Financial	✓	Not proceeding with the community hubs review as part of the One Public Estate Initiative will be a missed opportunity to rationalise public sector

		assets, reduce duplication and save money. This would result in savings needing to be found elsewhere and lead to potential service cuts.
Change in performance/ data quality/ information security		
Reputational/ Political		
Increase in complaints and/ or legal challenge		
Other		

*** Section 13: Budget Delivery Programme Highlight Report information – total amount allocated to savings proposal 2017-18 through to 2020-2021; profiled budget; 2017-18 action plan extended savings narrative; cost code information**

Total amount allocated to savings proposal 2017-18	
2017-18 (£000)	450

Impact of saving within the budget profile			
Q1	Q2	Q3	Q4
			450

	Milestone	Owner	By when
1			

Cost code	
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*** Section 14: Do you need to undertake further work (e.g. consultation, further proposal development, further equality analysis) based on the impact and actions identified above? If yes, set this out below and then carry out the work and complete Part B:**

This proposal will form part of the overall budget consultation process. Any feedback received (as well as any further intelligence gathered in the course of developing the project) will inform a final analysis of the impact of the proposal which will be considered by Cabinet and Council in February when taking a final decision on the budget. The EqIA will be updated accordingly.

In addition, as set out in the mitigating actions section, as the project develops, further work will be undertaken to fully understand the impact, and if mitigating actions are required, these will be assessed as part of that process.

PART B

Section 15: Consultation, follow up data and information gathered from actions identified above

	What does this information tell us?
This proposal formed part of the overall budget consultation process	We received no comments specifically on this proposal.

Section 16: Final impact analysis (taking the findings from Part B into account) – including review date if required

At this stage, the impact has been assessed as unsure. As plans for community hubs develop, they will be subject to individual impact assessments to fully understand how they will affect service users.