



## Northamptonshire Health & Wellbeing Board

**Minutes of the Health and Wellbeing Board Meeting  
held at 1.30pm on Thursday 5<sup>th</sup> September at  
Sunley Management Centre, University of Northampton**

**Present:**

Cllr. Robin Brown - Chair	(RB)	Cabinet Member for Health and Social Services, Northamptonshire County Council
Ben Gowland	(BG)	Chief Executive, Nene Commissioning
Will Pope,	(WP),	Chairman, Healthwatch
Adam Simmonds	(AS)	Northamptonshire Police and Crime Commissioner
Alex Hopkins,	(AH),	Director of Customers, Communities and Learning, Northamptonshire County Council
Andrew Jepps, Substitute	(AJ)	Assistant Director, Health Partnerships and Strategy, Adult Social Care Services and Public Health and Wellbeing
David Kennedy	(DK)	Chief Executive, Northampton Borough Council
Dr Akeem Ali	(AA)	Director of Public Health and Wellbeing
Cllr Catherine Boardman	(CB)	Cabinet member for Children and Learning, Northamptonshire County Council
Cllr Suresh Patel, Substitute	(SP)	Assistant Cabinet Member, Northamptonshire County Council
Dr. Raf Poggi,	(RP),	GP Representative, Nene Commissioning
Cllr Chris Millar	(CM)	Leader, Daventry District Council
Dr Miten Ruparelia	(MR)	GP Representative, Corby Clinical Commissioning Group
Dr Emma Clancy, Substitute	(EC)	GP Representative, Nene Commissioning
Dr David Smart	(DS)	GP Representative, Nene Commissioning
Nicki Price	(NPr)	Chief Officer, Corby Clinical Commissioning Group
Dr Carol Phillips	(CP)	Deputy Dean of School of Health, University of Northampton

**In Attendance as observers:**

Laurie Gould	(LG)	Solicitor, Northamptonshire County Council
Paul Blantern	(PB)	Chief Executive, Northamptonshire County Council
Rosie Newbigging	(RN)	Chief Executive, Healthwatch
Allan Sui	(AS)	Probation
Keira McMillan	(KM)	Chair, Daventry Health and Wellbeing Fora
Ros Bryan	(RBr)	Janssen
Cllr Wendy Randall	(WR)	Daventry District Council
Janet Doran	(JD)	Assistant Director Children, Families, Early Help and Prevention
Peter Randall	(PR)	Member of the Public
Cllr Brendan Glynane	(BG)	Northamptonshire County Council

**Minute Taker:**

Cheryl Bird (CB) Secretary, Northamptonshire County Council

**Apologies:**

Carolyn Kus (CK) Director for Adult Care Services,  
Northamptonshire County Council  
Cllr. Jim Harker (JH), Leader of the Council, Northamptonshire County  
Council  
Dominic Cox (DC) Director of Operations and Delivery, National  
Commissioning Board, Local Area Team  
Dr Darin Seiger (DSe) GP Representative, Chair, Nene Commissioning  
Professor Nick Petford (NP) Vice Chancellor and Chief Executive Officer,  
University of Northampton  
Dr Peter Wilczynski (PW) GP Representative, Chair, Corby Clinical  
Commissioning Group

**A1. Declaration of interest**

RB formally requested if any member of the board has any declaration of interest. No declarations were made.

**A2. Introductions**

RB opened the Health and Wellbeing Board meeting and welcomed DS as a new member to the Board.

**A3. Minutes of the last meeting held on the 13<sup>th</sup> June 2013**

The minutes from the previous meeting of the 13<sup>th</sup> June 2013 were agreed as an accurate record.

**A4. Disclosable pecuniary interests**

LG discussed the guidance paper for disclosable pecuniary interests which has been circulated to the board. Co-opted members who have a right to vote on the Board, need to complete the register of disclosable pecuniary interests which is held by the Northamptonshire County Council. LG added if any Board members need clarification on this item they can contact either LG or Paul Hanson (PH) for guidance. PH will circulate the register to Board members for completion

**Action:PH**

**B1. Winterbourne View Joint Improvement Programme**

**B1.1** AJ gave the Board a brief summary on the Winterbourne View Joint Programme papers circulated before the meeting. The stocktake is designed for local areas to assess their progress, to provide national updates and identify any assistance they may need from the Joint Improvement Board.

**B1.2** The next step is to strengthen the joint strategic plans through the Joint Strategic Board on a pooled budget basis, unless there is a valid reason why this could not happen. An officer will be appointed from the county to lead on this, which will be on a joint appointment basis.

**B1.3** An update is expected from the Joint Commissioning Board on the 13<sup>th</sup> September about the role of Quality Checkers, they will be accountability to the Joint Commissioning

Board and via reports through the CCGs quality process, AJ will also provide reports to the Adults Safeguarding Board and the Childrens Safeguarding Board.

**B1.4** AJ noted although the Care Quality Commission (CQC) routinely ask whether NCC have any concerns about quality of care, they do not give feedback on minor concerns reported to them. The aim for this county, is to build a picture of minor concerns which if dealt effectively could stop the transition into major failings of care and it is hoped this change of practice will be adopted by the CQC.

**B1.5** All county residents receiving institutional care outside the county will have personalised care plans in place by the end of June 2014, and for those in the future who may have care needs identified, will have care plans compiled in a person centred way.

## **B2. The Foundations for Integration**

**B2.1** AJ gave a presentation to the Board discussing the foundations for integration. AJ advised the fundamental role of this Board is to bring together commissioners and partners from across the county to deliver integrated health and care services. A statement from the Local Government Association (LGA) and NHS England stated £3.8 billion of funding will be available to ensure integrated social care from 2015 in an Integrated Transfer Fund (ITF). The funding for the ITF will have to come from existing NHS and social care funding, so there is a need to protect existing adult social care arrangements whilst delivering improvements.

**B2.2** AJ noted a local plan needs to be in place by March 2014, which would be agreed by the local authority, CCGs and then presented to the Health & Wellbeing Board for approval, with government ministers overseeing the plan. Initial planning discussions will be held to enable the planning framework to be issued in December, with plans agreed and assured in March 2014. The Health & Wellbeing Board development day on the 22<sup>nd</sup> November will be based on integration and identifying new ways of working.

**B2.3** PB gave the Board a brief overview of the Healthier Northamptonshire Programme Board, for which he is chair. This Board is about delivery of integrated care and social care services to the population of Northamptonshire, which has to be sustainable, whilst improving the quality and outcomes for the county. To enable delivery of a sustained series of programmes/workstreams, it is vital to have the financial resources information for partners available. A Programme Management Office will be created, which will offer support to the Health and Wellbeing Board and also ensure the outcomes from the Healthier Northamptonshire workstreams are aligned to the priorities listed in the Health and Wellbeing Board Strategy. WP commented it would be beneficial for assessments to be completed on measurable impacts of services and the impact of ITE funding on services. AA added one of the workstreams will be service efficiency, which will review services which have a high spend but poor outcomes, to see how the service can be improved or replaced. RB asked for at the next Board meeting to have an update from a customer perspective on the key issues as they see them, and services not delivering desired outcomes, to enable a debate at a locality level.

**Action:PB/AA**

## **B3. Update on the Wellbeing Mission**

**B3.1** AJ presented to the Board an update on the Wellbeing Mission discussed at the last Board meeting. There are many different factors to having good wellbeing, and recognising the value of research on measuring people's wellbeing. If the wellbeing of the population can be improved, it would reduce costs to NHS services, improve resilience, reduce mental health needs and suicide risk and help to improve educational outcomes and productivity at work.

**B3.2** On 27<sup>th</sup> June 2013 a Wellbeing Workshop was held and the feedback from this was the importance of balance between measuring subjective wellbeing, whilst still focusing on objective measures and for the council to set a strategic lead.

**B3.3** On the 27<sup>th</sup> September, DSe will be hosting a Health & Wellbeing Board Development day at the Kettering Conference Centre. This day will set out the context of health and wellbeing and the context of the Mental Health Commissioning Strategy. There is an opportunity to help motivate the county's population to improve their lives, to understand the reasons for unhealthy lifestyle choices and for mental health colleagues to strengthen their mental health commissioning, with the aim of identifying and setting two or three priorities for this board to focus on. DS commented there is a need to move towards preventative help, with the aim to improve access to psychological services. AA noted there is a need to think about how this board can influence stakeholders within the county, such as employers to improve the environment people live and work in.

## **C. Strategic Partner updates**

### **C1. Healthwatch**

**C1.1** WP introduced RN as the Chief Executive of Healthwatch and advised the key issue is to ensure public recognition and improving accessibility to the public. A series of road shows will be taking place throughout September across the county to raise the public profile of Healthwatch.

**C1.2** RN advised that Healthwatch will attend community events and locations where health services are used, to showcase Healthwatch as an independent and robust organisation, which will be a representative for patients and users of health and social care services. Healthwatch are co-hosting an event with the Learning Disability Board, and a campaign has been launched called 'Make your voice count', there is also an online survey which can be completed by the public. PB offered the use of NCC website for documents that need circulating or publishing

### **C2. District and Boroughs**

**C2.1** CM gave the Board an update on the communication arrangements for the districts and boroughs within the county. For each district and borough within the county there is a lead councillor and lead officer, these representatives will highlight any issues or risks to CM and DK to bring to this Boards attention.

**C2.2** CM added the focus needs to be on better communication between the local level and strategic level, also a major challenge is how the budget setting process between partners could be linked. RB asked CM and DK to organise an event to inform Board members and deputies of the impact of the new welfare reforms that have come into effect.

**Action:CM/DK**

### **C3 and C4. Corby CCG and Nene CCG**

The Board watched a DVD showing a case study of a patient from the county who has a personal health budget. RB noted personal budgets from within social care trials appear to have been successful but there are some concerns about the financial implications these budgets bring. BG commented all case studies for personal budgets have shown patients making better use of resources available, to tailor to their individual care needs.

## **C5. NHS England**

**C5.1** AA gave the Board an update on behalf of DC for NHS England. The key area is primary care transformation, how general practices deliver care and how to turn treatment into prevention. MR advised weekly urgent care group meetings take place which include providers and commissioners to discuss the pressures being faced by the acutes, and an Urgent Care Board meets which deals with issues within the Whole Health Economy. RB asked for the main topic of discussion at the next Board meeting to be around the urgent care system, to include urgent care action plan, work progression, and plans in place for winter pressures and to show how the additional funding for winter pressures has been spent. MR and BG to present.

**Action:MR/BG**

**C5.2** RB asked for the Health & Wellbeing Development session scheduled for November to include the key issues and challenges for the health care system within the county. AA and AJ to discuss. .

**Action:AA/AJ**

## **C7 Police**

**C7.1** AS gave the Board a brief update from Northamptonshire Police. The Probation Service is in the process of being reformed with a new contract to be procured in conjunction with colleagues from Cambridgeshire.

**C7.2** The Victims Commission was launched in April 2013 and the recommendations to the Criminal Justice System will be published on the 24<sup>th</sup> September. The Home Office has asked for a creation of a Victims Code which will become a statutory code for all professions dealing with victims and witnesses. AA and AS will meet to discuss the prevention of people entering into drug addiction.

**Action:AA/AS**

WP offered his help to AS in developing a campaign to help prevent young people entering into substance misuse.

**C7.3** AS added violence should be dealt with as a public health issue and not just a police issue, and would like to compile a policy or strategy about dealing with violence as public health issue.

**Action:AS**

**C7.4** AS is investigating the use of sobriety bracelets, where judges can sentence offenders to sobriety, if alcohol is their trigger for criminal behaviour. AS is hosting a summit on violence in November and Board members will be invited to this.

**Action:AS**

**C7.5** AS and NP will be launching the Crime and Justice Institution the 6<sup>th</sup> November, based at the University of Northampton, with the aim to place evidence at the heart of policing. Board members will be invited.

**Action:AS/NP**

## **C8. University of Northampton**

CP advised the University has been shortlisted for the Times Higher Educational Award for the best university in 2013, the result will be announced in November.

## **C9. Northamptonshire County Council**

**C9.1** AA advised the key issue is the financial pressures all public services will face over the next five years and highlighted the need to optimise the current system.

**C9.2** The Childrens and Families Directorate have developed an improvement plan which builds on recommendations by the recent Ofsted inspections. This plan identifies how NCC will develop services to address the specific recommendations and also the wider improvement work needed to improve safeguarding within the county.

**C9.3** Another key issue is how do we respond to the introduction of the Care and Support Bill in 2015, bringing in the development of care accounts, which will highlight the importance of planning ahead for care needs.

**C9.4** PB advised the draft budget for 2014/2015 will be published in September subject to cabinet approval.

## **D1. Update of JSNA and Northamptonshire Analysis**

**D1.1** AA advised at the last Board meeting it was agreed that over the next six months, a refreshed JSNA would be created, to reflect the relevance of strategic commissioning and be a one stop shop for information across the county. AA added the intention is include information on the consequences of actions, the cost impact and impact on the population, to connect all the different elements of this information to ensure that we have one complete view. AA asked to Board to review and agree the proposed chapter priority list for the JSNA. AA also proposed for this Board to have ownership of the JSNA, but for AA to be delegated responsibility for ensuring it's completion. The Board agreed.

**D1.2** Northamptonshire Analysis contains national data and data collated from partners and organisations within the county which has been analysed and summarised. Direct requests can be made for information to the email address [jsna@northamptonshire.gov.uk](mailto:jsna@northamptonshire.gov.uk); the team would look to see where information requested sits on the priority list and how much work has already been completed and respond with a timeline. AA is currently working on to ensure that information provided within the JSNA and Northamptonshire Analysis is correct by having sign off from the relevant commissioning boards.

## **E1. Public Health Outcomes Framework (PHOF)**

**E1.1** The Board reviewed the PHOF. AA advised where an indicator is red; a system will be put in place to address the reasons behind this and how to improve the outcome. AA added it would be beneficial to establish what money is being spent on each of these major indicators by all the partners/organisations within the county, to enable debate and to refocus resources to ensure better outcomes within the current financial constraints. The intention is to also have comparison data at a district level as well as at a county level. RB asked all partners on the Board to look at these indicators and to highlight to Marie McLoughlin (MM) any resources/spend they are making to ensure the full impact of financial spend is highlighted for each indicator.

**Action:ALL**

**E1.2** RB added there is a need going forward for the local foras to use the PHOF to highlight any issues/comments they feel relevant for their area.

## **F1. Any other business/announcements**

RB announced both he and Willie Guilder are taking part in a weight loss challenge and at each of the Board meetings and development sessions there will be a weigh in, with the intention to highlight healthy lifestyle choices to the population.

**F2. Take home messages**

AA has five take home messages from today’s meeting:

- To look at the importance of integration
- Wellbeing to be the fabric of the county and all partners to be proactive and demonstrate how this can be progressed quickly.
- Urgent care is a key issue and how can better understanding be achieved and what can be done to transform the service and business within the acutes.
- Knowledge of the system and how we can impact on this.
- The voice of the patient and their experience, and how this can be related to the work Healthwatch are undertaking.

**F3. Dates of next meetings**

The next Board meeting will be on the 12<sup>th</sup> December 2013, 9.30 am, in the Boardroom at Francis Crick House, Moulton Park, Northampton.

Signed.....

Dated.....