

# DRAFT MINUTES OF SOUTH NORTHAMPTONSHIRE HEALTH AND WELLBEING FORUM

11.00am, Tuesday 12<sup>th</sup> September 2017

Council Chamber, The Forum, Moat Lane, Towcester, NN12 6AD

## **Present**

Cllr. Karen Cooper (KC)	SNC (Chairperson)
Emma Noon (EN)	Care and Repair Northamptonshire
Helen Caves (HC)	Private Sector Housing Team Leader, SNC
Rebecca Williams (RW)	Ridgway House / NASS
Jo Meers (JM)	Ridgway House / NASS
Cheryl Bird (CB)	NCC Democratic Services
Nikita Wiseman (NW)	Public Health Project Officer, NCC
Tracey Davidson (TD)	Olympus Care Services / NASS
Linda Hook (LH)	Wellbeing Fieldworker, Northamptonshire ACRE
Ann Bodsworth (ABW)	Joint CEO, Northampton Women's Aid
Simon Barter (SB)	Healthwatch Northamptonshire
Peter Allen (PA)	Northamptonshire County Association of Local Councils
Rebecca Breakwell (RB)	Northants ACRE
Alan Burns (AB)	Partnerships and Policy Officer, Daventry District Council
Rob Tracey (RT)	South Northants Volunteer Bureau
Louise Tarplee (LT)	Nene CCG
Phillip Stevens (PS)	Nene CCG/GP
Julia Halliwell (JH)	Nene CCG
Michelle Betts (MB)	Social Services, NCC
Caterina Fontana (CF)	Social Services, NCC

## **Officers**

Tracey Hill (TH)	Development Management Team Leader, SNC
Gary Owens (GO)	Housing Strategy and Partnerships Team Leader, SNC
May Reed (MR)	Housing Team Leader, SNC
Nick Sutcliffe (NS)	Licensing Manager, SNC
Kevin Larnar (KL)	Community Infrastructure Officer
James Taylor (JT)	Health and Wellbeing Officer

## **Apologies**

Ann Warner (AW)	Sponne School
Peter Lynch (PL)	Health and Wellbeing Board Business Manager
Laura Osgathorp (LO)	Homelessness Strategy Officer, SNC
John Soto (JS)	Independent Living Service Manager, British Red Cross
Julie Shepherd (JS)	Northamptonshire Healthcare NHS Foundation Trust
Jackie Fitzsimons (JF)	Shared Public Protection Manager, SNC
Ian Davies (ID)	Director of Operational Delivery, SNC
Lorraine Hurst (LH)	Health Works
Debbie Larkins (DL)	British Red Cross
Sarah Ward (SW)	First for Wellbeing
Jo Barrett (JB)	Strategic Housing Manager, SNC
Stuart Wheeldon (STW)	Commercial and Business Support Manager, SNC
Julie Sadler (JS)	Northamptonshire County Council, Children's Centre Services
Stuart Mallett (ST)	STP DSI Programme Lead, Nene CCG
Nicola Riley (NR)	Shared Community Services Manager

Claudia Slabon (CS)  
 Caroline Ashby (CA)

Service Six  
 Northamptonshire Healthcare NHS Foundation Trust

**Not Present**

Kelly Ednie (KE)  
 Dr O'Neill-Kerr (OK)  
 Sarah Bakewell (SB)  
 Becki Groom (BG)  
 Esther Bushell  
 Belinda Green  
 Theo Hayward (TH)  
 Anna Day (AD)  
 Suzanne Taylor (ST)

Projects Officer, South Northants Homes  
 Northamptonshire Healthcare NHS Foundation Trust  
 Northampton Women's Aid  
 Grand Union Housing  
 Northamptonshire County Council  
 Joint Revenues and Benefits Manager, SNC  
 Brackley MIND/Hub Children's Cafe  
 Northamptonshire Parent Infant Partnership  
 Principal Planning Officer, SNC

		<b>ACTION</b>
<b>Item 1.</b>	<b>Welcome, Apologies, Introductions</b>	Cllr Karen Cooper, Chair
<b>Item 2.</b>	<p><b>Minutes of last meeting, adopting the revised ToR, Action Points and Matters Arising</b></p> <p>Correction to draft minutes; Helen Caves was present at the last H&amp;WB forum held on 20th June 2017.</p> <p>The revised Terms of Reference were adopted.</p> <p>Action Points from the last meeting held on 20th June were as follows;</p> <ul style="list-style-type: none"> <li>• <i>Partners interested in setting up a Good Neighbour scheme in a rural community should get in touch with Dawn Howard and Linda Hook directly.</i></li> <li>• <i>Partners interested in MECC training should get in touch with Kirsty Bloomer directly to discuss training opportunities and all partners are requested to help promote the MECC training on 18th October at SNVB. (Note that Kirsty is no longer in post but the training is still going ahead.)</i></li> <li>• <i>Nicola Riley / James Taylor to provide Blueprint update at the September forum.</i></li> <li>• <i>James Taylor to update the revised ToR and circulate for approval.</i></li> <li>• <i>Peter Lynch to feedback to the forum, with a focus on how local issues influence county board decision-making.</i></li> <li>• <i>Sarah Ward to ask FfW colleagues for district level information on Social Prescribing referrals and send to James Taylor.</i></li> <li>• <i>Louise Tarplee to put James Taylor in touch with her colleague who has been involved in service directory development, with a view to presenting at the next forum.</i></li> <li>• <i>Ann Warner to present student H&amp;WB survey results at the next forum on 12th September.</i></li> </ul>	Cllr Karen Cooper, Chair

	Ann is unwell and will hopefully present at the next forum in December.	
<b>Item 3.</b>	<p><b>Care Navigation Engagement.</b></p> <p>Louise introduced an initiative to train GP receptionists and clerical staff in 'Active Signposting' to establish patient need.</p> <p>Please find presentation attached.</p> <p>Care Navigation will go live on 1<sup>st</sup> December.</p> <p>Efforts underway to inform the public of the change, from posters, recorded messages and social media. GPs are supportive as they are aware change is needed.</p> <p>Patients decision as to whether they are navigated.150 staff booked on to training in October from across Daventry and South Northants' 15 GP practices.</p> <p>If people don't want to be navigated they won't be navigated. However, lesson learning from Wakefield is that patients start to expect it.</p> <p>NW suggested that MECC training may help affirm messages.</p> <p>AB asked about need to inform the public of confidentiality of all GP staff.</p> <p>SB asked how impact will be measured. LT explained it will be by measuring by number of appointments being released and amount of navigations, but not whether patients actually visited a pharmacists. It is about getting people to take responsibility for their own health, self-care, so if they don't attend it may be they didn't need help. There is a pilot in Towcester where a mental health worker is working in GP surgeries. Elsewhere a physiotherapist is able to prescribe pain relief. These type of interventions will be measurable.</p> <p>JH said that some practices will introduce navigation gradually across five areas; Talking Therapies (IAPT), Community pharmacy, First for Wellbeing, Sexual Health, Physiotherapy.</p> <p>LT said that the CCG will work with practices to help them monitor outcomes. Online navigation could well be developed in the future.</p>	Louise Tarplee, Nene CCG
<b>Item 4.</b>	<p><b>Care and Repair Northamptonshire – Opportunities for Partner Engagement</b></p> <p>Care and Repair Northamptonshire provide a range of home improvement and preventative measures aimed at keeping those vulnerable through age, disability, ill health or other disadvantage safe, warm and secure.</p> <p>Please find presentation attached.</p> <p>EN explained that Care and Repair's main aim is to support people with vulnerability, from victims of crime to adults with disabilities, with home improvement services. Daventry, Wellingborough and Northamptonshire Local Care and Repair groups refer to each other. Care and Repair are one of the few independent home improvement charities left in the country. In house technicians offer a wide range of services from ramps and grab rails to gardening services and electrical rewiring. Care and Repair are part of Trust Mark and Buy With Confidence. Feasibility assessments are free, if people</p>	Emma Noon, Care and Repair Northamptonshire

	<p>meet targeted criteria work is subsidised or free. EN said that competition is often a 'man in a van', Care and Repair can be more expensive as they have a back office and are VAT registered, but can offer peace of mind and a quality service.</p>	
<p><b>Item 5.</b></p>	<p><b>Blueprint Update and Outcome Revision</b></p> <p>KC explained that SNC are very keen that this forum isn't just about information provision – as useful as that is – but delivers change in our district. Partners will recall that there are three themes in the H&amp;WB Blueprint, which was adopted in April 2016. Each theme has associated outcomes, but some are clearer and 'SMARTer' than others. It is fair to say that partner engagement with the Blueprint's outcomes has been rather limited so far but we hope that will now change.</p> <p>JT gave a brief update on the Healthy Lifestyles outcomes. There were 23 outcomes which have been refined down to 12 (attached).</p> <p>Break out groups then started to refine Independent Living and Planning and Infrastructure outcomes with a view to agreeing associated actions. (Thanks to Gary Owens, May Read and Tracey Hill for helping with this task.)</p> <p>A revised set of outcomes will be circulated before the next meeting and partners will be asked to report associated actions against each outcome.</p> <p><b>Action: JT to circulate revised list of outcomes and all partners to report associated actions.</b></p>	<p>Cllr Karen Cooper and James Taylor, SNC</p> <p>All</p>
<p><b>Item 6.</b></p>	<p><b>Organisational round-up</b></p> <p>RT summarised SNVB's three ongoing BIG Lottery funded projects. Garden Buddies, which successfully received another five year's project funding, starting in September 2017 with double the previous project's capacity. Village Network's project comes to an end in January 2018 but SNVB have applied for a further four year's funding. School of Life intergenerational project ends in June 2018.</p> <p>PA said that he will gladly cascade any partner information through the Northamptonshire County Association of Local Councils.</p> <p>SB offered survey support to partners from Healthwatch research officers. Anyone interested should get in touch with Simon Barter directly.</p> <p>AB explained that Northampton Women's Aid is now Northamptonshire Domestic Abuse Service. A support worker is funded and based at SNC and is receiving a high volume of referrals. AB said a drop in pilot is taking place in GP surgeries locally, and her colleague could come and speak at a future forum to give an overview of the service.</p> <p>MR introduced a two year project, funded by SNC and run in partnership with the MayDay Trust to offer housing advice and support.</p> <p>TD from Olympus Care Services / NASS also offered to speak at future forum's, and praised SNVB's 'Garden Buddies' service which is helping adults with disabilities near Towcester.</p> <p>CB explained that Public Health are undertaking a restructure and that an independent Director of Public Health will hopefully be appointed shortly.</p>	<p>All</p>

	<p>KC said that copies of PL's H&amp;WB Board report were available, and it is particularly interesting to read in Peter's update of the new county 'Joint health, housing and planning work-stream group', as this fits in with the 'Planning and Infrastructure' Blueprint work-stream which we have been discussing. PS said that he is waiting for a county level working group to be established before the group next convenes.</p> <p>JT said he will be in touch with revised Blueprint outcomes and would be grateful if partners could state actions they are undertaking to deliver each outcome. KC affirmed the need for partner input.</p> <p>LT explained that JH was moving on from her role and thanked her for her valued input over the years.</p>	
<p><b>Item 7.</b></p>	<p><b>Date of next meeting</b></p> <p>Tuesday 12th December 2017, 9.30 – 11.30am, Council Chamber, The Forum, Towcester.</p>	