



HIRE CARS

- Any vehicle on hire by a resident **must** be covered by a valid permit.
- Where a resident has hired a car and wants to park within a designated zone during the operational hours they should contact the Permit Office as soon as possible on 0845 680 0153* to advise of the situation and depending on the circumstances will decide if dispensation is granted to allow the vehicle to park within the permit zone.
- Residents should not assume that they can use their Visitors Parking Permit in such circumstances as this is deemed misuse of the scheme and if observed, a Penalty Charge Notice would be issued. Written permission is required from Northamptonshire County Council to allow use of the Visitors Parking Permit.
- If the hire car is in use by the resident for a period in excess of 2 weeks then the resident would need to apply for a residents parking permit or a short-term parking permit (if for a period of less than 6 months). Further details regarding residents and short-term permit applications can be found by following the relevant link on the permit pages.
- In all cases, a copy of the signed Hire Agreement will be required before permission to park is granted.
- Dispensation will not be granted if:
 - A vehicle exceeds 1525kg unladen weight or 3500kg gross weight, 5.5 metres in length/2 metres in width.
 - Relevant paperwork is not received.
 - Maximum number of permits have been issued (e.g. two residents permits already registered at the property).
- Residents must NOT park in a resident parking permit bay/zone until dispensation has been given in writing or they have received their new permit and have clearly displayed it in their vehicle.
- Permits must be displayed in the vehicle ensuring all the written details on the permit are **clearly visible** through the windscreen at all times. **Failure to comply may result in a Penalty Charge Notice being issued.**
- Permits are posted via 2nd class post and applicants are reminded that we no longer offer a front facing service so document drop-off or permit collection etc are regrettably no longer permitted and such applications may be refused unless the correct protocol has been followed.

- The Council reserves the right to check the particulars of any permit application at any time and may withdraw a permit if deemed ineligible.
- **The Council reserves the right to refuse any application or revoke any permit issued if the officer is not satisfied that the applicant is eligible regardless of whether the necessary evidential proof has been provided.**

*Calls cost 4 pence per minute, plus your phone company's access charge.